Bristol Hospital
Junior Volunteer Program
Parental Consent Form

In order for your child to become a volunteer with us, we need your consent and your involvement in helping them have a productive experience. Should you have any questions about the nature of our program, now or at any time in the future, please do not hesitate to call us at 585-3338.

We ask that you assist your child by attempting to avoid other commitments on their assigned volunteer day. This would include doctor / dentist appointments and work schedules. Our program depends upon a specific number of Juniors to be available on each day so that we can honor our service commitments to other departments. Juniors are expected to be in uniform (khaki pants / skirts / walking shorts with a shirt that we provide) and wearing closed-toed shoes. Summer program hours run from 9:00 AM to 3:30 PM, while the academic year program hours are 2:30 or 3:00 PM until 5:00 PM.

Upon orientation, the Juniors are provided with a set of guidelines to follow. Any deviation from these guidelines, including two unexcused absences, may result in dismissal from the program.

I understand that my child, ________________________________________, wishes to be considered for volunteer work at Bristol Hospital and I give permission for him/her to serve in that capacity, if accepted by the hospital. I understand that they will be provided with orientation and training necessary for the safe and responsible performance of their duties, and that they will be expected to meet all the requirements of the position, including regular attendance and adherence to hospital policies and procedures. I understand that they will not receive monetary compensation for the services contributed.

Name: ______________________________________________________

Relationship to volunteer applicant: ____________________________

Date: ________________________________
Bristol Hospital Junior Volunteer Program

Application

Name:  
Date:  

Address:  
Telephone:  

City, State, Zip:  

School:  
Grade:  

Name of Parent(s) or Guardian(s):  
Telephone:  

Special Skills, Languages:  

Prior Volunteer or Work Experience:  

Reason for Volunteering:  

Extra-curricular Activities:  Please list other activities you are involved in, including the day of the week and time you are committed to (sports, school clubs, band, jobs, etc.).

What is your preferred day of the week to Volunteer?  
☐ Monday  ☐ Tuesday  ☐ Wednesday  ☐ Thursday  ☐ Friday

Were you referred to our program by anyone?  
☐ yes  ☐ no

If so, whom?  

Transportation:  If you are selected as a volunteer, how will you arrange to arrive here?  

Are there any physical accommodations necessary for you to perform volunteer work here?  
☐ yes  ☐ no  If yes, please explain:  

In case of emergency, please notify:  
Name:  
Telephone:  
Relationship:  

I agree that the above information is correct as of the date it has been filed. I also agree to the rules and regulations of the Junior Volunteer Program at Bristol Hospital as they are outlined upon interview, orientation, and in the Junior Volunteer Guidelines.

_________________________________________________________    _______________  
Signature of Applicant  
Date
Bristol Hospital
Junior Volunteer Program
School Reference Form

(applicant name) is applying to the Junior Volunteer Program at Bristol Hospital. Not all students are well-suited to the discipline of hospital work. Your honest evaluation will aid us in selecting those who will benefit most from our program.

<table>
<thead>
<tr>
<th></th>
<th>Above Average</th>
<th>Average</th>
<th>Below Average</th>
<th>Poor</th>
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</thead>
<tbody>
<tr>
<td>1. What grade is the student in?</td>
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<td>2. How long have you known the student?</td>
<td></td>
<td></td>
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<tr>
<td>3. Does this student follow directions well?</td>
<td>□ yes</td>
<td>□ no</td>
<td></td>
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</table>

Please rate this individual on the following:

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<tr>
<th></th>
<th>Above Average</th>
<th>Average</th>
<th>Below Average</th>
<th>Poor</th>
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<tbody>
<tr>
<td>Academic Standing</td>
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<tr>
<td>Reliability</td>
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<tr>
<td>Attendance</td>
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<td>Relationship with Other Students</td>
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<td>Honesty</td>
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<td>Maturity</td>
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Please make any other comments that you feel will enable us to properly place this student.

______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

May we call you for additional information, if needed? □ yes □ no

Name:

Title:

School Address: Phone:

_________________________     ____________
Signature                  Date

Any information you can give us concerning this student will be greatly appreciated and regarded as strictly confidential.

Please return this form to the following address at your earliest convenience:

Director of Volunteer Services
Bristol Hospital
PO Box 977
Bristol, CT 06011-0977
Bristol Hospital
Junior Volunteer Program
Health Record

Name: __________________________________________      Date of Birth: ____________

Preventative Tests:

<table>
<thead>
<tr>
<th>Test</th>
<th>Date(s) Received</th>
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<tbody>
<tr>
<td>DPT</td>
<td></td>
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<tr>
<td>Polio Vaccine</td>
<td></td>
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<tr>
<td>Tuberculin Skin Test</td>
<td>(please give result)</td>
</tr>
<tr>
<td>MMR</td>
<td></td>
</tr>
<tr>
<td>Hepatitis B Vaccine</td>
<td></td>
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<tr>
<td>Other</td>
<td></td>
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</table>

Previous Health History:

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<thead>
<tr>
<th>Category</th>
<th>Information</th>
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<tbody>
<tr>
<td>Height</td>
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<tr>
<td>Weight</td>
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<tr>
<td>Urine</td>
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<tr>
<td>Vision</td>
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<tr>
<td>Hearing</td>
<td></td>
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General Health Comments:

____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________

Signature: ________________________________________________________________

Physician, School Nurse, or Attendant

Date: ______________________
Dear Junior Volunteer Applicant,

Thank you for your application. As you may already know, there is tremendous interest among students your age to be part of Bristol Hospital’s Junior Volunteer Program. We currently have a waiting list, but would like to encourage all interested students to apply. The need for volunteers does not diminish -- in fact, we are always looking for ways to expand our services!

An application will not be considered unless it is complete. Please take the time to read everything carefully, and share the information with your parents or guardians. Applications are kept on file by the date they are received. As new Juniors are needed, applicants will be called by the director to come in for an interview.

We ask that you take note of the following:

- The school referral form should be completed by a Guidance Counselor, Teacher, or School Administrator. It should be mailed back to the Volunteer Office at the address listed below.
- Please have the health form filled out by your doctor or by the school nurse.
- All applicants must be either 13 years old or entering the eighth grade. The requirements of our program call for the Junior Volunteers to work one day per week. The school year schedule runs from 2:30 or 3:00 PM (directly after school) until 5:00 PM sharp. During the summer, the hours of the program are from 9:00 AM until 3:30 PM.
- Most importantly, please share all information about this program with your parents and / or guardians. It is very important that you and your parents are aware of what our program entails. We want you to have a positive experience as a volunteer at Bristol Hospital!

Again, we thank you for your interest in the Junior Volunteer Program. Should you have questions, please do not hesitate to ask. Our office hours are Monday through Friday, 8:00 AM until 5:00 PM and we can be reached at: (860) 585-3338. Our mailing address is:
  
  Department of Volunteer Services
  
  PO Box 977
  
  Bristol, CT 06011-0977

We look forward to meeting you.

Sincerely,

Karen Cornell, LCSW
Director of Patient & Customer Relations, Volunteer Services
& Communications